

**BOLTON ACADEMY**

**Date: December 11, 2024**

**Time: 6:30pm**

**Location: Zoom recording at**

<https://www.youtube.com/live/OzXrGdyzoM?si=NAuxswD9gQyB6mQ4>

- I. **Call to order:** Meeting called to order by Nikki Knox at 6:45pm
- II. **Roll Call:**

Role	Name	Present or Absent
Principal	Shavaun Mincey	Present
Parent/Guardian	Joanna Caceres-Aponte	Present
Parent/Guardian	Meredith Castelan	Present
Parent/Guardian	Nikki Knox	Present
Instructional Staff	Michael Armstrong	Present; after roll call
Instructional Staff	Celine Browne-Roberts	Present
Instructional Staff	Nicole Hinton	Absent
Community Member	Avina Gupta	Present
Community Member	Marie Cruzado Jeanneau	Absent
Swing Seat	Vacant	

**Quorum Established:** Yes, (5/9)

**III. Action Items**

- a. **Approval of Agenda:** Motion made by: [Meredith Castelan](#); Seconded by: [Celine Browne-Roberts](#)  
**Members Approving:** Shavaun Mincey, Joanna Caceres-Aponte, Nikki Knox, Avina Gupta  
**Members Opposing:**  
**Members Abstaining:**  
**Motion** [The motion to approve agenda passes](#)
- b. **Approval of Previous Minutes:** Motion made by: [Celine Browne-Roberts](#); Seconded by: [Joanna Caceres-Aponte](#)  
**Members Approving:** Shavaun Mincey, Meredith Castelan, Nikki Knox, Avina Gupta

Members Opposing:

Members Abstaining:

**Motion** The motion to approve previous meeting minutes passes

- c. **Strategic Plan Update:** Motion made by: [Celine Browne-Roberts](#); Seconded by: [Joanna Caceres-Aponte](#)  
**Members Approving:** Shavaun Mincey, Meredith Castelan, Nikki Knox, Michael Armstrong, Avina Gupta  
**Members Opposing:**  
**Members Abstaining:**  
**Motion** The motion to approve previous meeting minutes passes
- d. **Ranking Strategic Plan Priorities:** Motion made by: [Meredith Castelan](#); Seconded by: [Michael Armstrong](#)  
**Members Approving:** Shavaun Mincey, Nikki Knox, Celine Browne-Roberts, Avina Gupta  
**Members Opposing:**  
**Members Abstaining:**  
**Motion** The motion to approve ranking strategic plan priorities passes
- e. **Fill Vacant Swing Seat:** Motion made by: [Michael Armstrong](#); Seconded by: [Meredith Castelan](#)  
**Members Approving:** Shavaun Mincey, Nikki Knox, Celine Browne-Roberts, Avina Gupta  
**Members Opposing:**  
**Members Abstaining:**  
**Motion** The motion to approve Taniya Wilder passes

#### IV. Discussion Items

- a. **Discussion Item 1:** 45-day Continuous Improvement Plan check-in  
Shavaun Mincey presented updates on the 45-day Continuous Improvement plan and reviewed actions steps to achieve the following goals:
- i. Literacy SMART Goal – move students from 55% to 58% on the GMAS assessment
  - ii. Math SMART Goal – move students from 41% to 44% on the GMAS assessment
  - iii. Whole child intervention SMART Goal – decrease incidents by 5% from 52 incidents to 49 incidents in 2024-2025 school year
    1. We are currently at 19 incidents. Expect to see increase in the spring impacted by “spring fever.”

- b. **Discussion Item 2: Fall to Winter MAP data**
- i. Shavaun Mincey reviewed MAP data from Fall & Winter testing for all grades (see attached data)
  - ii. Shavaun Mincey reviewed CCRPI Georgia information (see attached data)
  - iii. Group discussion was held to ask questions and share reflections on the current data:
    1. How do you think things are going? Are you surprised? Shavaun Mincey shared the following thoughts:
      - a. Yes, surprised that the rate of growth is lower than previous years. Working out how coaches can tag-team – run PLCs while also being in the classroom.
      - b. High growth does not necessarily mean achievement; high growth on GMAS is difficult to maintain.
      - c. 13 classes are currently meeting their growth target.
      - d. We have the right people in the building and our students are more than capable of achievement.
      - e. Demographics of students stays the same – 20% of population is transient; several new teachers this year – and it's their first time participating in MAP assessments.
    2. Notice that growth in math is mostly in the yellow; 4<sup>th</sup> grade went down in achievement. How would you explain this?
      - a. Shift in lesson plan creators this year; if we can get an expert in each subject, we can ensure high quality lessons.
    3. Sustainability of Ms. Mincey meeting with teachers outside of school hours?
      - a. This is an area of great success, passion, and responsibility of Ms. Mincey's, but she will be concluding this extra work in January.
    4. Notice that 2<sup>nd</sup> grade reading has large increase in achievement
      - a. 2<sup>nd</sup> grade teachers have shown dedication to setting clear goals and working towards them.
    5. Why are predictions for Winter 2024-2025 lower than Fall 2024-2025?
      - a. This is a puzzle. Upcoming teacher meetings will provide insights.
    6. From a teacher's perspective, what is the atmosphere/climate at the school right now? Michael Armstrong shared the following:
      - a. Teachers are motivated to continue the work they are doing and will make needed adjustments to reach every

student. We know the talent and ability to grow is there – and we will discover how we can unlock this.

7. Is the recommendation to focus on level predictions because they are most accurate?
    - a. Correct. If students are in the yellow, this means there is a lot of opportunity to move them in the right direction. Most grade levels talked about learning strategies from each other, continue building teacher tool kits to move student outcomes.
    - b. Grade by grade, reading is seeing improvement while math is slower to improve. Reading is the super-power for Bolton, which is why we've chosen to focus on improving math achievement.
  8. How confident are you that you've gotten to the root cause of the issues?
    - a. Still looking at data and individual student patterns to identify commonalities that we can replicate and leverage with other students.
    - b. Plan to get additional information from teachers, as well.
- c. **Discussion Item 3: Strategic Plan Progress**
- i. Shavaun Mincey reviewed school priorities for 2021-2026 strategic plan and shared progress made to date.
  - ii. The group identified updates that should be made to the strategic plan
    1. Shavaun Mincey will need to edit Eureka and balance literacy language in strategic plan.
- d. **Discussion Item 4: Ranking Strategic Plan priorities**
- i. Shavaun Mincey reviewed the strategic plan priorities ranking from Spring 2024.
  - ii. Group discussed and identified changes that should be made for 2025.
  - iii. The group recommends flipping priorities 9 and 6.

## V. Information Items

- a. **Principal's Report**
  - i. Shavaun Mincey shared that our next meeting will include a budget update and group discussion.
- b. **Cluster Advisory Team Report**

- i. All Cluster Advisory Teams met as a group in November. This meeting featured APS administration who oversee the athletics program across the district.
- ii. The North Atlanta cluster advisory team is still getting organized, prioritizing goals, and will plan a cluster-wide family event for Spring 2024.
- c. **Key themes from the Listening Tour with new APS Superintendent, Dr. Brian Johnson**
  - i. The 2025 APS budget is facing a \$1Million deficit. Anything the district funds will need a clear, substantial connection to student outcomes
  - ii. Recruiting DLI teachers for upper grades
  - iii. Math books and curriculum
  - iv. Communications with between families and APS

## VI. Announcements

- a. Art Night, December 12
- b. Dr. Johnson report-back, December 12
- c. Next GO Team meeting is Wednesday, January 29 at 6:30pm

## VII. Public Comment *none*

- VIII. Adjournment** Motion made by: [Avina Gupta](#); Seconded by: [Michael Armstrong](#)  
**Members Approving:** Shavaun Mincey, Meredith Castelan, Nikki Knox, Celine Browne-Roberts, Joanna Caceres-Aponte  
**Members Opposing:** None  
**Members Abstaining:** None  
**Motion** [Motion to adjourn the GO Team meeting passes](#)

## IX. ADJOURNED AT 8:02pm

---

**Minutes Taken By:** [Meredith Castelan](#)

**Position:** [Secretary](#)

**Date Approved:** [January 29, 2025](#)